

## **GRUNDISBURGH VILLAGE HALL**

**Registered Charity No: 1190693**

<b>Policy Name:</b>	<b>VOLUNTEERING POLICY</b>
<b>Document Location:</b>	<b>Grundisburgh Village Hall Website</b>
<b>Adopted at Meeting Dated:</b>	<b>08/02/2022</b>
<b>Next Planned Review:</b>	<b>February 2023</b>

## Revision History

Version No.	Date	Prepared by / Modified by	Email Address	Significant Changes
0.1	09/02/2021	Phil Bailey	phil.bailey@btinternet.com	First Draft
0.2	22/03/2021	Phil Bailey	phil.bailey@btinternet.com	Second Draft
0.3	08/02/2022	Karen Tatham	secretary@gnvh.co.uk	Final

## Glossary

Abbreviation	Description
VHMC	Grundisburgh Village Hall Management Committee

## STATEMENT

We believe in equal opportunities and diversity. We strive to deliver a varied and diverse range of activities within the Hall which promote a community spirit. Our main objective is to make the Village Hall the social hub of our community for everyone within the village and the surrounding areas.

## PRINCIPLES

Grundisburgh Village Hall Management Committee (VHMC) seeks to involve volunteers to:

- Ensure our events meet the needs of our community.
- Ensure the community are actively involved in our Village Hall.
- Provide opportunities for all ages of the community to develop new skills and perspectives.
- Increase our contact with more people in the community.

## **PROCEDURES**

The VHMC will seek to ensure that volunteers are made to feel welcome and included and that their contribution, on whatever level, is facilitated to enable them to contribute to the VHMC's work. The VHMC expects that the Trustees work positively with each other and with all other volunteers. The VHMC will actively seek to attract and involve volunteers in their work. - The VHMC recognises that volunteers require appreciation and satisfaction for their contribution and we will seek to help volunteers meet these needs. - The VHMC will provide any training required and will seek to ensure there is a safe and pleasant environment to work in. In addition to this; Volunteers will be expected to have an understanding of and commitment to all of the VHMC's policies.